**The Trust Registration**

**Charity Number:** [1071194](https://register-of-charities.charitycommission.gov.uk/charity-search/-/charity-details/3954443)

**Status:** Registered

**Income:** £647

[**Charity trustee welcome pack - GOV.UK**](https://www.gov.uk/government/publications/charity-trustee-welcome-pack/charity-trustee-welcome-pack)

https://www.gov.uk/government/publications/charity-trustee-welcome...

To start, check your**charity’s** income level and type (is it a charitable incorporated organisation (CIO), company, trust or other structure?).

It will be the purpose of the first meeting to review all the elements identified in the document.

[Trustee role and responsibilities](https://www.gov.uk/guidance/trustee-board-people-and-skills)

Within the above document it outlines the role of a trustee as :

you must:

* always act in the best interests of the charity – you must not let your personal interests, views or prejudices affect your conduct as a trustee
* act reasonably and responsibly in all matters relating to your charity – act with as much care as if you were dealing with your own affairs, taking advice if you need it
* only use your charity’s income and property for the purposes set out in its governing document
* make decisions in line with good practice and the rules set by your charity’s governing document, including excluding any trustee who has a conflict of interest from discussions or decision-making on the matter

Legal requirement: beyond [reasonable expenses](https://www.gov.uk/payments-to-charity-trustees-what-the-rules-are), your charity’s trustees should not financially benefit from it without specific authorisation from either its governing document or the commission. Trustees must avoid situations where their [duties as a trustee conflict with their own personal interests](https://www.gov.uk/manage-a-conflict-of-interest-in-your-charity).

**Forms to be completed by the new trustees**

[A completed form](http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/Trustee_Declaration_Form_Fields_December_2020-v1.pdf)-

http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/Trustee\_Declaration\_Form\_Fields\_December\_2020-v1.pdf

is required to be completed by each individual new trustee and lodged with the Charity commissioners. Each new trustee then has to sign a declaration in the minute book as per directed in the trust deed.

**Supporting Documentation**

* 1. **[The Trust Document -](http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/Trust-Deed.docx)**

http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/Trust-Deed.docx

* 1. [**Agreement with CPHT**](http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/CPMG_CPHT-agreament.docx)**-**

http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/CPMG\_CPHT-agreament.docx