**Meeting of the trustees of the Cleeve Prior Millennium Green Trust**

**Date**

**Attendees**

**John Arkell Trustee**

**Brian Taylor Trustee**

**Ian Robinson**

**Clare Curry**

**Colin Greenwood**

**Gordon Davidson**

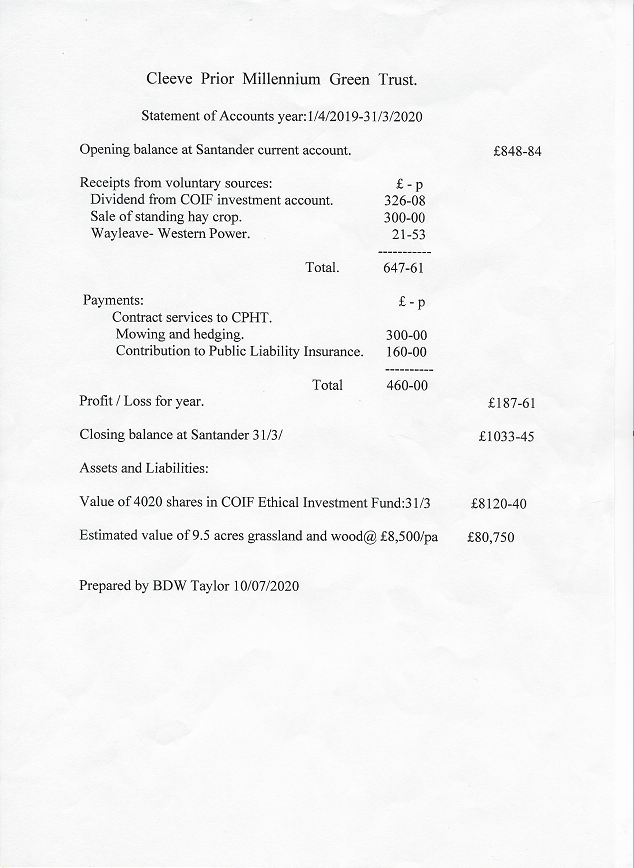
1. **Formalisation of the existing trustees in the minute book for a further 4 years**
2. **Appointing chairman**
3. **Appointing new trustees for 4 years**
   1. **Confirmation that they have received the Trust Document and there are no questions.**
   2. **Confirmation that they have understood their responsibilities as trustees.**
   3. **Sign the forms**
4. **Statement on the running of the trust up to today.**
5. **Agreement with the CPHT**
   1. **The trust has been managed by CPHT in line with the 2007 agreement [ appendix1]**
   2. **This covers insurance, maintenance and the claiming of all available grants**
   3. **This agreement ran out 3 years ago**
6. **Finances**
   1. **The Trust has 4020 shares in an** [**investment fund**](https://www.ccla.co.uk/investment-solutions/fund/coif-charities-ethical-investment-fund) **to generate an income to help maintain the land. In the published accounts this shows as £ 2.02 a share. On the current table, [ see above link] the share price is £2.74, which could see this investment as £11,015, if this holds**
   2. **Review of payments made to CPHT**
   3. **Review of income claimed by CPHT on Behalf of CPMGT**
7. **Maintenance**

**Brian has kindly prepared a schedule of works required, and recognising the good work that the CPHT are doing we need to review.**

* 1. **How we can get a greater involvement of the community in to the maintenance of the area, ie work days**
  2. **The schedule of works, how we execute them and priorities**

1. **AOB**
2. **Next Meeting /AGM in line with the trust**

**Appendix 1 -Accounts**



**Appendix 2 - Schedule of Works**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |
| Priority | level | Description |  | **Cleeve Prior Millennium Green Trust  Schedule of works for 2021** | | | | |
| 5 | Urgent must be done |  |
| 4 | needs doing but will wait |  |
| 3 | Can be done if we have volunteers and funds |  |
| 2 | not that critical or important, can live without |  |
| 1 | should not be doing. |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **Item** | **Description** | **Date** | **Priority** | **Resource** | **Cost of priority** | **Cost** | Comments |
|  | 1 | spray Lime Kiln and hedge margins with selective weed killer for Cow Parsley and Brambles. | Mar/Apr. | 3 | W.E. Work Party |  | £ 100 | weed killer |
|  | 2 | Trim hedges round gateways and style. | Mar/Apr. | 5 | W.E. Work Party |  |  |  |
|  | 3 | Remove Cow Parsley clumps from meadow. | Mar/Apr. | 2 | W.E. Work Party |  |  |  |
|  | 4 | Oil locks on gates. | Mar/Apr. | 5 | W.E. Work Party | £ 5 | £ 5 | oil |
|  | 5 | mow grass paths with Mid mounted Tractor mower. 3/5 times. | Summer: | 5 | JA |  |  |  |
|  | 6 | Strim weeds round gateways, style and benches. | Summer: | 5 | W.E. Work Party |  |  |  |
|  | 7 | Strim/ use Brush Buster on grass on Crescent Mound . 2 times. | Summer: | 4 | W.E. Work Party |  |  |  |
|  | 8 | Mow South Ride [alley] 2/3 times | Summer: | 5 | JA |  |  |  |
|  | 9 | Trim brambles/thorn encroaching on woodland paths . July. | Summer: | 5 | W.E. Work Party |  |  |  |
|  | 10 | Check hedges round gateways/style. | Autumn: | 5 | W.E. Work Party |  |  |  |
|  | 11 | Tractor flail edges of MG to reduce encroaching shrubs eg Blackthorn | Autumn: | 4 | JA |  |  |  |
|  | 12 | Dress paths and Gateways with woodchip. | Autumn: | 5 | W.E. Work Party |  |  |  |
|  | 13 | Arrange for Hedge trimming | Autumn: | 5 | MR | £ 120 | £ 120 | 1/2 day machine |
|  | 14 | Arrange for ditch clearance. | Autumn: | 3 | MR | £ 120 | £ 120 | 1/2 day machine |
|  | 15 | Organise working party to manage undergrowth in the woodland areas. | Autumn: | 2 | W.E. Work Party |  |  |  |
|  | 16 |  |  |  |  |  |  |  |
|  | 17 | Paint benches, timber fencing, gates. | TBA | 3 | W.E. Work Party |  | £ 100 | treatment |
|  | 18 | Trim Yew bushes at entrance to MG. | TBA | 4 | W.E. Work Party |  |  |  |
|  | 19 | Manage regrowth of weed /shrubs in pond. | TBA | 2 | W.E. Work Party |  |  |  |
|  | 20 | Repair gates. | TBA | 5 | W.E. Work Party | £ 150 | £ 150 | Posts/ concrete |
|  | 21 | Cut back shrub growth round pond. | TBA | 2 | W.E. Work Party |  |  |  |
|  | 22 | Pollard willow trees on West edge of MG. | TBA | 3 | W.E. Work Party |  |  |  |
|  | 23 | Replace anti slip wire on Bridge and Style when needed. | TBA | 3 | W.E. Work Party |  | £ 10 | mesh/staples |
|  |  |  |  |  |  |  |  |  |
|  | 24 | Drainage of Paths by Lime Kiln and also the Pond area. |  | 3 | W.E. Work Party |  | £ 200 | 1/2 day machine gravel/?pipe |
|  | 25 | Drain area on path by the Yew Grove. |  | 3 | W.E. Work Party |  |  |  |
|  | 26 | Removal of Ash Tree stump on lime Kiln. |  | 3 | W.E. Work Party |  |  |  |
|  | 27 | Clear ditch on Quarry Lane and use spoil to reshape Crescent Mound for easier mowing/management. |  | 2 | W.E. Work Party |  | £ 120 | 1/2 day machine |
|  | 28 | Reseed Crescent Mound with creeping fescue grass mix for easier management. |  | 2 | W.E. Work Party |  | £ 50 | seed |
|  | 29 | Thin Alder Grove at South West corner. |  | 2 | W.E. Work Party |  |  |  |
|  | 30 | Take off metal gate at West corner and reshape. |  | 5 | W.E. Work Party |  |  |  |
|  |  |  |  |  |  | £ 395 | £ 975 |  |
|  |  |  |  |  |  |  |  |  |

**Schedule 3 – Relevant Documents**

1. [**Deed of Trust**](http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/Trust-Deed.docx)



1. [**Agreement with CPHT**](http://www.cleevepriorchroniclers.com/wp-content/uploads/2021/03/CPMG_CPHT-agreament.docx)

